

MINUTES

CITY OF WESTMINSTER Board of Elections Wednesday, May 1, 2019 at 7 pm

The Board of Elections meeting got underway at 7:50 p.m., following the Election Judge meeting and Voting Machine Demonstration.

CALL TO ORDER

Board members in attendance were Suzanne Albert, Mary Louise Poole, Wendy Raith, Susan Thomas, and Michael Towle. Staff present was City Clerk Shannon Visocsky.

NEW BUSINESS

Role of Board Members

In addition to providing general training to the Board and the Election Judges, Ms. Visocsky informed the Board of its responsibilities for Election Day:

- To interact and note comments and concerns from voters and judges; a comment box will be made available for voters to submit their feedback;
- If Ms. Visocsky is unavailable, at least two of the Board members must contact the Carroll County Election Board during normal business hours to verify any questionable voter registration; and,
- If Ms. Visocsky is unavailable, the Chief Judges will make an executive decision for questionable situations.

Vote – Chair and Co-Chair (Chief Election Judges)

Following a vote, it was unanimously agreed that Wendy Raith would serve as Chair, and Suzanne Albert as Co-Chair of the Election Board. Both Ms. Raith and Ms. Albert would serve as Chief Judges at their respective polling locations on May 14, 2019.

Assigned Polling Places

The Board unanimously agreed that the following judges would be at Precinct 1, Westminster Volunteer Fire Department, John Street Quarters:

- Rick Blizzard, Mary Louise Poole, Wendy Raith, and Michael Towle.

The Board also unanimously agreed that the following judges would be at Precinct 2, Westminster Community Center:

- Suzanne Albert, Meg McPherson, Susan Thomas, and Brenda Tracy.

Review of Requirements for Chief Election Judges

Ms. Visocsky informed Ms. Albert and Ms. Raith that as the Chief Judges on the day of the Election on May 14, 2019, they are required to arrive at their Precincts by 6 a.m. Following the close of the polling locations, the Board members will then join Ms. Visocsky, Ms. Albert, and Ms. Raith at the Westminster Police Department to witness the final count of the election results, which will include valid absentee ballots. Upon final vote calculations, Ms. Visocsky and members of the Board will then go to City Hall, located at 1838 Emerald Hill Lane, to read the results of the Election.

OTHER MATTERS

None.

ADJOURNMENT

The Board of Elections meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Shannon Visocsky