

City of Westminster Summer Camp 2021 Event Information & COVID Safety Plan

The City of Westminster is planning to hold a 10-week summer camp program, beginning Monday, June 21, 2021 and ending on Friday August 27, 2021. Camp will operate Monday through Friday from 9 a.m. to 4 p.m. with options for before and after care. Before and care will be available from 7-9 a.m. and 4-6 p.m. Camp will be held at the Westminster Recreation and Parks Department and adjacent Westminster City Park, located at 11 Longwell Ave, Westminster, MD 21157. All camp activities will be conducted outside unless weather conditions are adverse. In the event of inclement weather, camp activities will move indoors. Each camp group will have a separate, designated area to conduct and engage in indoor activities.

Camp will be staffed with a total of 16 counselors, 1 Assistant Director and 1 Director. Camp registration will be limited to 60 children and 6 counselors in training per week. Campers will be separated into 6 groups of 13 or less consisting of 10 campers, 1 Counselor in Training and 2 Staff members. Established groups and staff working with those groups will remain consistent the entire week. To further ensure appropriate physical and social distancing the 6 groups will be split into two sections A and B for pool days and field trips. Section A will consist of 30 campers, 6 staff, and 3 counselors in training. Section A will attend the Westminster Municipal Pool on Tuesdays and will go on fieldtrips on Fridays, weeks 1, 3, 5, 7, & 9. Section B will also consist of 30 campers, 6 staff, and 3 counselors in training. Section B will attend the Westminster Municipal Pool on Thursdays and will go on field trips on Fridays, weeks 2, 4, 6, 8, & 10.

Campers, staff, and counselors-in-training will be required to wear a mask, covering both mouth and nose, always unless:

1. Documentation of a bona fide medical condition is provided by a certified medical professional.
2. Seated 6 feet apart while food and beverages are being consumed during lunch and snack time.
3. A mask break is requested, and the individual is moved to a designated, physically distanced area where masks can be removed.
4. You are in the pool.

Throughout the entire camp day/week/season, we will have dedicated staff members cleaning and sanitizing all high-touch surfaces, equipment, and supplies. A record of these sanitization efforts will be kept on a **Shared Area and Restroom Sanitizing Log. (See Appendix A)**

Covid-19 Action Plan

These guidelines are subject to change as we will be constantly monitoring and implementing the most up-to-date State of Maryland and CDC guidelines for youth and summer camps. The action plan below outlines the current protocols that the City of Westminster Summer Camp Program will operate in accordance with according to the most recent guidelines.

1. Daily, upon arrival, each staff member, camper, and counselor in training will be checked-in and will be required to participate in a health screening. The health screening will consist of a temperature check, and a brief health questionnaire. Staff, campers, or counselors-in-training with temperatures above 100 degrees Fahrenheit will not be permitted to work or attend camp. After the temperature check, the following questions will be asked as part of the daily health screening.
 - a. Are you experiencing any of the common symptoms of COVID-19 including but not limited to cough, shortness of breath, or sore throat?
 - b. Have you had a positive test for COVID-19 infection within the past ten (10) days?
 - c. Are you experiencing symptoms that are different from your usual state of health?

Anyone answering yes to any of the questions will not be permitted to attend camp and will be required to quarantine for 10 days plus how proof of a negative COVID-19 test prior to returning to camp. A record of the daily health screenings will be kept in a logbook recorded and maintained by a camp staff member. **(See Appendix B, C, D)**

2. Once checked-in, all staff, campers, and counselors-in-training will be required to immediately proceed to the restroom to wash their hands before being permitted to join their designated camp group. Frequent hand washing throughout the remainder of the camp day will be practiced. Handwashing breaks will be scheduled before and after lunch, before and after snack time and when transitioning from one activity to another.
3. Shared supplies and equipment will be limited and/or eliminated altogether when possible. Shared equipment and supplies along with other high-touch surfaces will be cleaned and sanitized regularly by a dedicated staff member. A record of these sanitization efforts will be kept on a **Shared Area and Restroom Sanitizing Log. (See Appendix A)**
4. Each camper will be issued a bag of personal camp supplies. The bag will clearly be labeled with each camper's name and the supplies contained within the bag will also be labeled with the camper's name. Items issued to each camper may include the following: crayons, markers, scissors, assorted activity books, a jump rope, and other miscellaneous recreational equipment.
5. A dedicated staff member will be assigned to cleaning and sanitizing activities to maintain a safe, hygienic camp environment. Restrooms will be cleaned and sanitized regularly. A record of these cleanings will be kept on a **Shared Area and Restroom Sanitizing Log for Camp. (See Appendix A)** Staff responsible for cleaning and sanitizing will be required to wear PPE. The cleaning agent used to clean and sanitize all surfaces is HydrOxiPro, a concentrated cleaner used to disinfect non-porous surfaces. This cleaner is on the EPA list of cleaners effective at killing COVID-19.

Transportation

Transportation will be provided by Johnson Bus Service. Only one camper will be permitted per seat unless they are from the same household. Masks will be always required on the bus. Johnson Bus Service will clean and disinfect after each use.

Pool Days

To further ensure safe physical and social distancing the 6 groups of campers will be split into two sections A and B for pool days. Section A will consist of 30 campers, 6 staff, and 3 counselors in training. Section A will attend the Westminster Municipal Pool on Tuesdays. Section B will also consist of 30 campers, 6 staff, and 3 counselors in training. Section B will attend the Westminster Municipal Pool on Thursdays.

Parents/guardians/caregivers need to be cognizant of their child's assigned section (A or B) and be sure to drop their child off at the pool, 325 Royer Road, Westminster MD 21158, on their designated pool day. A reminder email will be sent so please be sure to have your most up-to-date contact information on file.

While at the pool, campers, staff, and counselors in training will stay in their designated groups of 13 or less and must wear a mask covering both mouth and nose unless in the pool actively engaged in aquatic activities.

On pool days all camp activities will be conducted outside unless weather conditions are adverse. In the event of inclement weather, camp will still meet at the pool, but activities will move indoors and/or under the pavilion. Each camp group will have a separate, designated area to conduct and engage in inclement weather activities.

Field Trip Days

To effectively manage transportation COVID-19 safety guidelines, the 6 groups of campers will be split into two sections A and B for field trips. Section A will consist of 30 campers, 6 staff, and 3 counselors in training. Section A will go on fieldtrips on Fridays, weeks 1, 3, 5, 7, & 9. Section B will also consist of 30 campers, 6 staff, and 3 counselors in training. Section B will go on field trips on Fridays, weeks 2, 4, 6, 8, & 10.

Johnson Bus Service will transfer the kids to the destination of the field trip. We will only have 5 field trips this year. We will rotate every other Friday thru Group A and B. Again once when they get to the field trip location they will then be split back in their group of 13 or less.

Adverse Weather Plan

If weather is not suitable for outdoor activities, camp will utilize the Family Fitness Center and the Babylon Building both located at 11 Longwell Ave, Westminster, MD 21157. Each camp group will have a separate, designated area to conduct and engage indoor activities.

If a Staff Member, Counselor-in-training, or Camper has COVID-19.

1. The members of the group shall quarantine following CDC guidelines.
2. Individuals may not work at or attend until completing self-quarantine and obtaining clearance from the individual's primary care physician (proof of a negative COVID-19 test).
3. Follow exposure control plans in the Summer Camp Manual, listed in the Health Program section. **(See Appendix E)**
4. Communicate with the local health department and parents.
5. Based on consultation with the local health department, entire facility may be closed based on level of contact and potential exposure
6. Wait 24 hours, then complete extra cleaning/disinfection of the facility, all areas not just high touch surfaces, and wait at least 5 days to bring in the next group.

If a staff member or child develops symptoms of COVID-19 during camp, we will safely isolate the person, then contact the youth camp health supervisor and the parent/guardian and arrange for them to transport them to a healthcare facility or home.