

## 1. February 24, 2024 - Administrative Adjustment Agenda

Documents:

[FEBRUARY 20, 2024 ADMINISTRATIVE ADJUSTMENT AGENDA.PDF](#)

## 2. Call To Order

**Statement of Authority** - Pursuant to Maryland Code Annotated, Land Use Article, Division 1, Single Jurisdiction Planning and Zoning, Title 4, Zoning, Subtitle 2, Designation and Adoption, Section 4-205 and the City of Westminster Zoning Ordinance Section 164-158.1A.(1), "...the Planning Director [Director] is authorized to grant administrative adjustments from the following requirements contained in this chapter:

- (a) Local height requirements;
- (b) Local setback requirements;
- (c) Local bulk requirements;
- (d) Local parking requirements;
- (e) Local loading, dimensional, or area requirements; or
- (f) Similar local requirements.

The Director may grant an administrative adjustment in cases where the strict compliance with the requirements of this chapter would result in practical difficulty or unreasonable hardship which has not been caused by the applicant.

## 3. Public Hearings

### 3.1. CASE NO: 24-01

An application by Jaimie Penrod, the applicant and property owner, requesting approval of an Administrative Adjustment for 23 N Center Street Westminster, Maryland 21157 (SDAT# 07-058489) to Zoning Ordinance Sections 164-111.C. and 164-115. to allow a reduction of the number of required parking spaces and a reduction of the width of the access drive into the site from N Center Street. The applicant is requesting the administrative adjustments to establish and commence a real estate office.

Documents:

[AA 24-01 STAFF MEMO.PDF](#)

#### 4. Adjournment