

1. Agenda - 08.20.24

Documents:

[ADMINISTRATIVE ADJUSTMENT AGENDA 8-20-2024.PDF](#)

2. Call To Order

Statement of Authority - Pursuant to Maryland Code Annotated, Land Use Article, Division 1, Single Jurisdiction Planning and Zoning, Title 4, Zoning, Subtitle 2, Designation and Adoption, Section 4-205 and the City of Westminster Zoning Ordinance Section 164-158.1A.(1), "...the Planning Director [Director] is authorized to grant administrative adjustments from the following requirements contained in this chapter:

- (a) Local height requirements;
- (b) Local setback requirements;
- (c) Local bulk requirements;
- (d) Local parking requirements;
- (e) Local loading, dimensional, or area requirements; or
- (f) Similar local requirements.

The Director may grant an administrative adjustment in cases where the strict compliance with the requirements of this chapter would result in practical difficulty or unreasonable hardship which has not been caused by the applicant.

3. Public Hearings

3.I. CASE: AA 24-04

An application by Dean Camlin on behalf of Westminster Firehouse LLC., the property owner, requesting approval of an Administrative Adjustment for 66 E Main Street Westminster, Maryland 21157 (SDAT# 07-006667) to Zoning Ordinance Sections 164-111 B. and 164-111 C. to allow a reduction in the number of required parking spaces for new retail/office use in the existing building on-site.

Documents:

[AA-24-04 APPLICATION \(UPDATED\).PDF](#)
[AA 24-04 STAFF MEMO.PDF](#)

3.II. CASE: AA 24-05

An application by Marta Coursey, property owner, requesting approval of an

Administrative Adjustment for Lot 4 Meadow Branch Industrial Park (SDAT# 07-151039) to Zoning Ordinance Section 164-115. (D)(3) to allow for a relief of one foot from the required 25 feet of drive aisle width in the parking lot. The administrative adjustment is associated with a site development plan S-18-0037 to construct an indoor dog training and event facility.

Documents:

[AA-24-05- ADMINISTRATIVE ADJUSTMENT APPLICATION.PDF](#)
[AA 24-05 STAFF MEMO.PDF](#)

4. Adjournment