

1. HDC Meeting 9-7-2022

Documents:

[HDC AGENDA 9-7-2022 MEETING.PDF](#)

2. HDC Meeting Summary 8-3-2022

Documents:

[HISTORIC DISTRICT COMMISSION MEETING MINUTES 8. 3. 22.PDF](#)



**CITY OF WESTMINSTER
HISTORIC DISTRICT COMMISSION
AGENDA**

**Wednesday, September 7, 2022, at 7PM
City Hall, 1838 Emerald Hill Lane, Westminster, MD**

I. Call to Order

Statement of Authority — The Westminster Historic District Commission derives its authority from Chapter 164, Article 9A of the City Code, which is authorized by Maryland Code Annotated, Land Use Article, Division 1, Single Jurisdiction Planning and Zoning, Title 8, Historic Preservation. The qualifications of the Westminster Historic District Commission are on file at the City Administration Building, 45 West Main Street; the file is open to the public – Chair

II. Approval of Meeting Summary

August 3, 2022

III. Old Business

Item A: Election of Vice Chair (Chair McMasters)

Item B: Commission Discussion regarding the Historic District Commission goals within the Westminster Comprehensive Plan 2009 (Chair McMasters)

IV. New Business

V. Historic District Commission and Public Comments

VI. Adjournment



**CITY OF WESTMINSTER
HISTORIC DISTRICT COMMISSION
MEETING SUMMARY**

Wednesday, August 3, 2022, at 7:00 p.m.

In-Person Meeting and broadcasted live on the City YouTube Channel

A meeting of the City of Westminster Historic District Commission was held in person and broadcasted live on the City YouTube Channel on Wednesday, August 3, 2022, at 7:00 p.m.

Call to Order

Chair McMaster read the statement of authority into the record.

Chair Kristen McMaster, Commissioner Christine Ameduri, and Commissioner Kevin Wagman were present. City staff member Mark Depo was also present.

The following members of the public were present: None.

Approval of Minute Summary

Commissioner Wagman moved to approve the meeting summary for June 1, 2022, as presented. Commissioner Ameduri seconded the motion, and the motion passed unanimously (3-0).

Old Business

There was no old business to be discussed. Director Depo advised that Vice Chair Aaron Burroughs had resigned, and the Historic Commission would have to appoint someone as Vice Chair. Chair McMaster requested that the item be added to the next meeting agenda.

Commissioner Wagman requested that City staff provide a status update on the application process for 288 East Main Street. Director Depo provided a status update to the commission and responded to questions given by the commission on the 288 East Main Street property.

New Business

Chair McMasters opened New Business Item A: Post Construction Application, Historic Rehabilitation Property Tax Credits TC 22-01. The Commission discussed the information provided in the packet. Director Depo provided the staff report to the Commission.

Commissioner Wagman moved that the Historic District Commission, upon finding that the completed work is eligible work and in accordance with the preliminary approval of the certificate of eligibility and the requested amount of \$2,895.00 is acceptable, approve the Post-Construction Application for Historic Rehabilitation Property Tax Credits TC-22-1 and forward the Historic Tax Credit Certificate to Eligibility for TC-22-01 to the City of Westminster

Department of Finance. Commissioner Ameduri seconded the motion, and the motion passed (3-0).

Chair McMaster discussed with the Commission items to bring forward for consideration by the Historic District Commission to the City regarding historical preservation. The Commission also discussed the goals of the Commission.

Commissioner Wagman moved that the Chair McMaster draft for the Historic District Commission Downtown Preservation Regulations for the Commission, seconded by Commissioner Ameduri. The motion passed unanimously (3-0). Chair McMaster requested that Director Depo provide to the Commission preliminary documents regarding preservation regulations.

Historic District Commission and Public Comments

Director Depo provided the Commission with updates from Community Planning and Development Department of the City.

Adjournment

Chair McMasters motioned to Adjourn. The Commission adjourned at 7:41 p.m.

Respectfully Submitted,

Douglass A. Barber, MMC
City Clerk

Official Recordings of the City of Westminster Historical District Commission Meetings are available for viewing in their entirety on the City's YouTube channel.

Adopted by the Historic District Commission on _____.