

1. Tree Commission Agenda 9-21-2022

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2. Tree Commission Meeting Summary 06 22 2022

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TREE COMMISSION AGENDA

Wednesday, September 21, 2022, at 4:30 PM

Virtual Meeting:

https://www.youtube.com/channel/UCnaLV8N68x1twYjn95_TrQ
www.WestminsterMD.gov

- I. Call to Order**
- II. Approval of Minutes**
June 22, 2022
- III. Old Business**
- IV. New Business**
 - A. 2022 Tree Workshop Update (Andrea Gerhard, DCPD)
- V. Commission Comments**
- VI. Staff and Public Comments**
- VII. Adjournment**



TREE COMMISSION MEETING SUMMARY

Wednesday, June 22, 2022, at 4:30 PM

45 West Main Street

Westminster, Maryland 21157

https://www.youtube.com/channel/UCnaLV8N68x1twYyjn95_TrQ

I. Call to Order

A meeting of the Westminster Tree Commission was held virtually via Zoom and broadcasted live on the City's YouTube Channel, on June 22, 2022, at 4:30 PM.

Chair Steve Allgeier, Vice-Chair Cindy May, Commissioner Josh Gold, and Commissioner Tim Bangerd (via Zoom) were present. City staff members Andrea Gerhard, Eric Schlitzer, and Samantha Schlitzer were also present.

The following members of the public were present: Paul Mullins of Bartlett Tree Experts.

II. Approval of Minutes

Chair Allgeier requested a motion to approve the meeting summary from March 9, 2022. Vice-Chair May motioned to approve the meeting summary. Commissioner Gold seconded. The motion passed 4-0.

III. Old Business

Chair Allgeier opened Old Business Item A – 2022 Arbor Day Celebration Recap. Executive Assistant Schlitzer presented photos from the 2022 Arbor Day Celebration, which was held in City Park on April 27. Students from the Westminster Boys and Girls Club were in attendance and assisted with planting a White Oak and Service Berry, alongside Mayor Mona Becker and Councilmember Ann Gilbert.

IV. New Business

Chair Allgeier opened New Business Item A – 2022 Tree Workshop Updates. Executive Assistant Schlitzer provided details on registrations and the event planning to date. Mr. Mullins added that Bartlett Tree Experts will be providing saplings for event attendees to take. Species will include dogwood, witch hazel, and lilac.

Executive Assistant Schlitzer provided quotes for event t-shirts, stating that local company Spider Web Promotions was the ideal choice based on location and pricing. Vice-Chair May motioned to approve purchasing event t-shirts for attendees from Spider Web Promotions. Commissioner Gold seconded, and the motion passed 4-0.

Executive Assistant Schlitzer then suggested additional event items for attendees and presented quotes for engraved insulated tumblers. The Commission requested City staff research engraved pens instead, which could be stored and given away at other future events.

Chair Allgeier opened New Business Item B – Towson University Drone flyover for updated temperature mapping. Executive Assistant Schlitzer stated that Dr. Wang planned to visit the city during the week of June 27 to conduct the flyover.

V. Commission Comments

Chair Allgeier asked about the status of the open tree pits along Main Street. Vice-Chair May asked about planting trees elsewhere if they could not be replaced in a tree pit.

VI. City Arborist Report

Arborist Schlitzer reported that the Middlebrooke HOA reached out regarding tree removals due to sidewalk damage. He completed a walkthrough of the area and recommended only pruning was necessary and the trees did not qualify for removal. Maryland Department of Natural Resources (DNR) stated that if trees were removed, they must be replaced unless there are issues with utility lines. Arborist Schlitzer is scheduled to meet with the HOA and provide options for remediation, including building the sidewalks around the tree trunks instead of beside them, but DNR would make the final decision on allowing any removals.

VII. Staff and Public Comments

Mr. Mullins reported that the 2022 Beneficial Insect Release will be scheduled for mid-July based on insect availability. He will coordinate with Arborist Schlitzer to release ladybird beetles (ladybugs) at City Hall. Arborist Schlitzer added that he will also reach out to the Boys and Girls Club of Westminster and City Summer Camp groups to have local students attend the event and assist with the release.

Executive Assistant Schlitzer announced that Commission elections will be held at the September meeting. Interested residents can complete an application on the City website for consideration.

Executive Assistant Schlitzer shared the plaques for Tree City and the PLANT awards, which were recently received from the Arbor Day Foundation.

VIII. Adjournment

Commissioner Gold motioned to adjourn the meeting. Vice-Chair May seconded, and the meeting adjourned at 5:34pm.