



PLANNING AND ZONING COMMISSION MEETING SUMMARY

Thursday, February 11, 2021, at 7 PM

Virtual Meeting via Zoom and broadcasted live on the City Facebook Page
Westminster, Maryland 21157

A meeting of the Westminster Planning and Zoning Commission was held virtually via Zoom and broadcasted live on the City Facebook Page, on February 11, 2021, at 7 PM.

Chair Ross Albers, Commissioner Kevin Beaver, Commissioner Tyler Codd, Commissioner Lyndi McNulty, Commissioner Tiombe Paige, and Councilmember Benjamin Yingling were present. City staff members Mark Depo, Andrea Gerhard, Andrew Gray, and Samantha Schlitzer were also present. County Planning Technician Hannah Weber was also in attendance.

The following members of the public were present: Valentino Mancini and Jack Johnson.

Chair Albers opened the meeting at 7:00 PM. He welcomed newly-appointed Commissioner Tyler Codd.

Chair Albers requested a motion to approve the meeting summary from November 12, 2020. Commissioner McNulty motioned to approve the meeting summary. Councilmember Yingling seconded. The motion passed 6-0.

Chair Albers opened New Business Item A – Planning and Zoning Commission Special Election. Mr. Gray stated that with the departure of previous Vice-Chair Herb, the Commission would need to elect a new Vice-Chair to serve until the regular election in May.

Councilmember Yingling nominated Commissioner McNulty to serve as Vice-Chair until May 2021. Chair Albers seconded the motion. The motion passed 5-0.

Chair Albers opened New Business Item B – Site Development Plan S-19-0029, CFT Plaza. Ms. Gerhard provided background information on the item, stating that The Applicant is requesting Site Development Plan approval for the redevelopment of the old Ruby Tuesday's site into a multi-tenant commercial building. Staff recommends that the Commission consider Conditional Approval of the proposed site development plan with the following conditions: 1) Address all outstanding comments; and, 2) Obtain final approval for all signs proposed for S-19-0029 to be approved by CP&D staff prior to submission of signature set mylars or through the Simplified Site Plan process.

Councilmember Yingling moved to approve Site Development Plan S-19-0029 with the conditions outlined

by staff. Vice-Chair McNulty seconded the motion. The motion passed 5-0.

Chair Albers opened New Business Item C – Carroll County Liaison Report. Ms. Weber reported that the Master Plan implementation of the Comprehensive Rezoning process is still underway.

Chair Albers opened Planning Commission and Public Comments.

Mr. Gray reported that the proposed Planning Annual Report Materials were being prepared for submittal to Carroll County. He stated that at their next meeting, the Commission would review the draft Report. After approval, the Commission will provide a certification letter to be included with the submission to the County.

Chair Albers moved to adjourn the meeting. Councilmember Yingling seconded. The Commission adjourned at 7:20 PM.