



## **TREE COMMISSION MEETING SUMMARY**

**Wednesday, March 10, 2021, at 4:30 PM**

Virtual Meeting via Zoom and broadcasted live on the City Facebook Page  
Westminster, Maryland 21157

A meeting of the Westminster Tree Commission was held virtually via Zoom and broadcasted live on the City Facebook Page, on March 10, 2021, at 4:30 PM.

Chair Steve Allgeier, Vice-Chair Cindy May, and Commissioner Richard Wilbur were present. City staff Andrew Gray, Eric Schlitzer, and Samantha Schlitzer were present.

The following members of the public were present: Paul Mullins.

Chair Allgeier opened the meeting at 4:30 PM.

Chair Allgeier requested a motion to approve the meeting summary from September 9, 2021. Vice-Chair May motioned to approve the meeting summary. Commissioner Wilbur seconded. The motion passed 3-0.

Chair Allgeier opened New Business Item A – Review of the City Comprehensive Tree Plan. Mr. Gray provided background information, stating that on February 25, 2019, the Mayor and Common Council voted to approve Resolution No. 19-08 “Adopting a City of Westminster Comprehensive Tree Plan” (Plan). Staff would like the Commission to review the Plan and bring any revisions to the June 2021 Commission meeting. During the June 2021 Commission meeting, staff will make note of any corrections and subsequently provide a redlined version during the September 2021 Commission meeting for review and approval.

Chair Allgeier opened New Business Item B – 2021 Beneficial Insect Release. Mr. Gray stated that the City has been in discussion with Bartlett Tree Experts to conduct a “Beneficial Insect Release” around mid-June.

Chair Allgeier inquired about the estimated delivery time for the insects. Mr. Schlitzer reported that previous releases have occurred in late June. Mr. Mullins added that he will provide an estimate to the Commission.

Chair Allgeier opened New Business Item C – 2021 Arbor Day Celebration. Mr. Schlitzer stated that there will be tree pruning along Main Street after Baltimore Gas and Electric completes their work at the end of

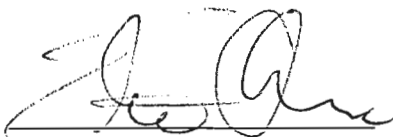
March. In addition, the City will plant two trees at Belle Grove Square Park at a future date to be determined. Due to COVID-19 restrictions, the Arbor Day Celebration activities will not be advertised for public attendance.

Chair Albers opened New Business Item D – Preliminary Discussion about Tree Workshop. Ms. Schlitzer reported that Save the Date information was emailed to prior attendees on March 10, 2021. Mr. Mullins added that some speakers have been scheduled and Bartlett has developed a tentative schedule. Presented as a virtual conference, some portions will be pre-recorded and others will be live for questions and answers. Mr. Mullins stated that a draft agenda should be available by the end of April.

Mr. Gray provided the following updates:

- 2020 Tree City USA Status – On December 30, 2020, Planning Staff completed and submitted the 2020 Tree City USA application and supporting documentation to the Arbor Day Foundation. On March 1, 2021, Planning Staff received confirmation that the City has once again been recognized as a Tree City USA.
- 2020 PLANT Award – On December 31, 2020, Planning Staff submitted the 2020 PLANT Award application and supporting documentation to the Maryland Department of Natural Resources, Forest Service, for consideration. Planning Staff has applied for the City to be recognized at the Green level; the highest certification possible that a Community can receive under this State program.

Chair Allgeier moved to adjourn the meeting. Vice-Chair May seconded. The Commission adjourned at 5:11 PM.

A handwritten signature in black ink, appearing to read 'Steve Allgeier', written over a horizontal line.

Steve Allgeier, Chair  
Westminster Tree Commission