

SPECIAL MEETING MINUTES

**CITY OF WESTMINSTER
Mayor and Common Council Special Meeting
July 18, 2022, at 3:30 p.m.
45 West Main Street, Westminster, MD 21157**

CALL TO ORDER

Elected Officials Present: Mayor Becker, Councilmember Chiavacci, Councilmember Dayhoff, Councilmember Gilbert, Councilmember Hoff, and President Pecoraro.

Staff Present: City Clerk Barber and City Administrator Imhulse.

Guests: Mr. Ben Movahed and Mr. Zohreh Movahed from WATEK Engineering Corp (via-Zoom).

President Pecoraro opened the Special Meeting at 3:30 p.m.

NEW BUSINESS

PUREWater Westminster Project

City Administrator Imhulse presented a proposed contract with WATEK Engineering Corp. for the PUREWater Westminster Project.

Motion: Councilmember Gilbert motioned, seconded by Councilmember Hoff that the Common Council authorize the Mayor to execute a sole source contract with WATEK Engineering Corp. for engineering and design of the City's PUREWater Westminster Project in the amount of \$938,511.

Councilmember Chiavacci, Councilmember Gilbert, and Councilmember Dayhoff noted for the record that they were all in support the proposed motion for the PUREWater Westminster Project. In addition, although this contract was sole source, they all noted their support for the official bidding process.

Vote:

AYES: Councilmember Chiavacci, Councilmember Dayhoff, Councilmember Gilbert, and Councilmember Hoff.

NAYS: None.

Holiday Lights Decorations

City Administrator Imhulse presented the Holiday Lights Project for downtown Westminster approved in the FY 2023 Budget. City Administrator Imhulse advised the Common Council that a delay in the purchase of the holiday lights could also delay the delivery of the lights prior to the holiday season as previously announced.

Motion: Councilmember Dayhoff motioned, seconded by Councilmember Gilbert that the Common Council approve the Mayor to authorize the purchase of holiday lights to the low bidder TLC, Inc., in the amount of \$ 31,000 and that the agreement also include a 25% discount on the purchase for lights in fiscal year 2024.

Vote:

AYES: Councilmember Chivacci, Councilmember Dayhoff, Councilmember Gilbert, and Councilmember Hoff.

NAYS: None.

ADJOURNMENT

President Pecoraro adjourned the meeting at 3:50 p.m.

Respectfully Submitted,



Douglas A. Barber, MMC
City Clerk

Approved by the City of Westminster Common Council on August 15, 2022.