

City of Westminster

Addendum #1

Pre-Bid Meeting for City Hall Roof Replacement

RFB # 22-04

August 20, 2021 10:00 AM

City of Westminster officials attending:

John Dick- Deputy Director of Public Works

Michael Matov- City Engineer

Stephen Strawsburg- Superintendent of Street Department

Zac Amoss- Assistant Superintendent of Street Department

Stephen Owens- City Inspector

Ralph McElhinney – City Inspector

Bidders attending: Refer to attached sign-in sheets

Minutes:

1. Bids are due on September 20 ,2021 no later than 2:00pm local time. Bid forms being submitted in response to the solicitation must be delivered as original signed documents, within a sealed envelope, to the City of Westminster Administrative Offices located at 45 West Main Street Westminster, Maryland. Electronic transmission of Bids will **not** be accepted through the State of Maryland eMMA- electronic bid website.
2. Bidders must use the bid forms provided. All pricing must be provided including the base bid, unit prices, and alternate prices.
3. The total base bid must include the unit prices enumerated on the bid form in the total lump sum base bid figure.
4. Bids must be accompanied by an executed Bid Bond in the amount of 10% of the amount of bid.
5. Contract time for completion is 120 calendar days after Contractor received Notice to Proceed with \$200.00 per consecutive calendar day as liquidated damages.
6. Award will be based on Bid Amount, Bidder Qualifications and References
7. Any bid addenda will be posted on the City website at <http://www.westminstermd.gov/bids.aspx>.

8. Prospective bidders who have questions regarding this Request for Proposals should email their questions to bids.RoofRestoration@westgov.com. The closing time for submission of questions is 4:30 p.m. on September 10, 2021. All questions and the associated answers will be posted on the City website at <http://www.westminstermd.gov/bids.aspx>.
9. To receive notification that information regarding this Request for Proposals has been posted to the City website, bidders are encouraged to register with the City by providing their firm name, name of firm representative, and email address for the firm's point of contact to Bids.RoofRestoration@westgov.com
10. The City offered to the attendees to contact the City for the roof inspection.

Recorded by: John Dick

City Hall Roof Restoration
RFB # 22-04

Mandatory Pre-Bid Meeting
August 20, 2021
List of Attendees

NN	Attendee First and Last Name	Company Name	Phone Number	e-mail address
	Lee Brant Lee Brant	Scramo of Mount Valley & Harford County	Scramo of Mount Valley 443-942-2230	lee@spnbc.com
	Rick Thomas	Dynamic Ben, Contracting	410-697-9100	info@dynamicgeneral@gmail.com
	Nicole Eckley	Vertex Roofing Contractors Inc.	703-794-2121	nicole@vertexroofing.com
	Mary Hertz	Art's Unlimited Construction	240-318-2901	marg@artsconstructionllc.com
	Merrill THOMAS	THOMAS ROOFING	443-324-7487	merrill@thomasroofing.com
	SEAN SWIFT	STRATIFIED	717-858-4308	seanf@stratified.us
	Stewart Omdorf	A.V.S. Inc.	443-848-0195	stewart@avsh.com
	Nick KENNER	RUFF	410-242-2400	nick@ruff.com
	Richard Anias	Hyden Construction, LLC	301-651-0409	richard@hydenconstruction.com

Dynamic General Contracting LLC

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Project Manager
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Ayden Construction, LLC



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ACCOUNT EXECUTIVE/IT MANAGER

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- NICK YEWELL
- RUFF ROOFERS
- estimating@ruffroofers.com
- (410) 365-8673