

**City of Westminster**  
**Addendum 1**

Pre-Bid Meeting for Replacement of the City Police Department  
Emergency Generator  
RFB # 23-08  
October 7, 2022, 10 am

City of Westminster officials attending:  
John Dick- Deputy Director of Public Works  
Michael Matov- City Engineer  
Capt. Thomas Kowalczyk-Captain Support Services

Bidders attending: Refer to attached sign-in sheets

Minutes:

1. Bids are due on October 21, 2022, no later than 2:00pm local time. Bid forms being submitted in response to the solicitation must be delivered as original signed documents, within a sealed envelope, to the City of Westminster Administrative Offices located at 45 West Main Street Westminster, Maryland. Electronic transmission of Bids will **not** be accepted through the State of Maryland eMMA-electronic bid website.
2. Bidders must use the bid forms provided. Bids should be provided for two Options: Gas Feed Generator and Diesel Fuel Feed Generator
3. Bids must be accompanied by an executed Bid Bond in the amount of 10% of the amount of bid.
4. Contract should be completed within 90 days after Contractor received Notice to Proceed with \$100.00 per consecutive calendar day as liquidated damages.
5. Award will be based on Bid Amount, Bidder Qualifications and References
6. Any bid addenda will be posted on the City website at <http://www.westminstermd.gov/bids.aspx>.
7. Prospective bidders who have questions regarding this Request for Proposals should email their questions to [bids@westminstermd.gov](mailto:bids@westminstermd.gov). The closing time for submission of questions is 4:30 p.m. on October 14, 2022. All questions and the associated answers will be posted on the City website at <http://www.westminstermd.gov/bids.aspx>.
8. To receive notification that information regarding this Request for Proposals has been posted to the City website, bidders are encouraged to register with the City by providing their firm name, name of firm representative, and email address for the firm's point of contact to [bids @westminstermd.gov](mailto:bids@westminstermd.gov)

Questions submitted by bidders attending:

Q. Does the City have drawings of the gas and electric utilities in the vicinity of the new generator location?

A. City does not have precise information on location of the BGE Gas and Electric Utilities around location of the generator. Bids should be submitted based on the current knowledge of the BGE electric and Gas Utilities

Recorded by: Michael Matov

City of Westminster Police Department

Generator Replacement

RFB #22-14

Mandatory Pre-Bid Meeting

10 am October 7, 2022

List of Attendees

Person First and Last Name	Company Name	Email Address	Phone Number
Anthony Robinson	Hartman Electric LLC.	AnthonyR@HartmanElectricLLC.com	443-567-8051
Mark Lesh	Easton Sales + Eng	Mark.Lesh.ESE@Gmail.com	443 761 0442
Fred Vasquez <small>Deputy Director</small>	REBENECE ELECTRIC <small>Overseas LLC</small>	Fredy@rebeneceelectric.com <small>Deputy Director</small>	703-652-8478 <small>443-503-0900</small>
RICK GOETZ	WESTER SERVICES ENG	RODRIGUEZ@WESTERENG.COM	410-977-6109
George Murn	Gells Inc	gmurn@gells.com	717-801-6844
RON GLATFELT	GENIE INC	rglatfelt@genie.com	717-873-1516

